



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	RAJKIYA MAHILA MAHAVIDYALAYA, GULZARBAGH, PATNA
Name of the head of the Institution	Dr. Bidhu Rani Sahay Singh
Designation	Principal (in-charge)
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	06122370423
Mobile no.	8757640963
Registered Email	principalgovt.wc.gulzarbagh@gmail.com
Alternate Email	govt.wc.gulzarbagh@gmail.com
Address	IN THE CAMPUS OF B.N.R TRAINING SCHOOL, BETTIAH HOUSE
City/Town	PATNA
State/UT	Bihar
Pincode	800007

2. Institutional Status					
Affiliated / Constituent		Constituent			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Kumari Nimisha			
Phone no/Alternate Phone no.		06122370423			
Mobile no.		9931037608			
Registered Email		principalgovt.wc.gulzarbagh@gmail.com			
Alternate Email		kumari.nimisha.gwc@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gwcgulzarbagh.ac.in/AOAR201718.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.gwcgulzarbagh.ac.in/calender2.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.12	2016	17-Mar-2016	17-Mar-2021
6. Date of Establishment of IQAC			12-Aug-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

Timely Submission of AQAR	16-Aug-2018 2018	1
Regular meeting of IQAC	10-Apr-2019 2019	19
Regular meeting of IQAC	10-Apr-2019 2019	6
Strict adherence to activity according to academic calendar	01-Jul-2018 2019	21

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt.Women's college, gulzarbagh	class room partition and furnitures	state govt.	2018 1	1070000
Govt.Women's college, gulzarbagh	college expenditure	State Govt.	2018 1	275000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A lecture on Menstrual Hygiene Management

A lecture on " Use of Single use Plastic and Eco brick "

A Workshop on " Hydroponics and Vermicomposting "

A lecture on'' Internet Safety,Selfie Mania and Predators''

Participation of Students in Annual Van Mahotsava at Tarumitra

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
CoCurricular activities	According to activity calender
Discipline Maintenance	Regularity in attendance
Participation in Extra Curricular and Extension Activities	Got'' Excellent'' award in Annual Van Mahotsava
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

23-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Yes, The Institution have Management information system. Use of IT is promoted everywhere in the institution. Campus is fully wifi. It is used by Students as well as Teachers.Departmental E Mail Id has been created.which is used by every department. It has also been circulated among students.One common mail id is there for college.One dedicated email id has been created to submit their departmental activity report.Notice Board and college website is also used to convey the information to all.One college whats app group has been created to convey information among

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College follows the guidelines of concerned University in general. There is a time table for effective and well planned curriculum delivery. The contents of the particular course of study is divided paperwise among the teachers of respective departments. This work is done at the beginning of the session. Twentyone classes are allotted to each teacher per week. Teachers put their full effort to complete the syllabus for the benefit of students. Division of syllabus is done at the Department level and kept in the departmental record. It is always kept in mind that syllabus must be completed in the teaching days for a year. Sometimes extra classes are also arranged. If then uncovered portions are left, students are asked to go for e-contents available and also notes are provided to them. All the ways have single purpose, to provide maximum benefit to students. Few departments are single handed, in those departments help is taken from stakeholders. Teachers from outside take the classes on personal request but they are not paid, as there is no such provision in the college. Their classes are arranged earlier than the normal routine or after the routined classes are over.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

There is no structured Feedback form. Feedback is taken orally from students, Teachers, Employers, Parents and also from Alumni. Constructive and positive feedbacks are entertained and it is utilized for the further development whether for academics, discipline, administration or overall. Negative feedbacks are also analyzed and steps are taken accordingly to create a positive environment in the campus. One complaint box is also placed. Students are encouraged to place their complaints without any hesitation. Those complaints are also analyzed and solved by Grievance Redressal Cell.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	900	0	319
BSc	HONOURS	560	0	32
BCom	HONOURS	560	0	82
BCA	COMPUTER APPLICATION	60	0	4
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	437	0	21	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	4	8	2	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college mission is to empower girl education. College also has a mentoring system for girls. Effective mentoring can only be happen when a level of trust is established. Teachers develop a friendly bonding with students. As most of the students come from economically and educationally poor background, so very first a confidence level is developed. They are moulded in such a way, so that they could share everything, their drawbacks. Little encouragement, little punishment makes the balance. Those students who are academically weak, they have been given extra care and personal mentoring is done by the concerned teacher. In language classes Ethics and behaviour is taught to them off and on. Academically weak students are also encouraged to take active part in curricular, cocurricular and extracurricular activities to develop the leadership quality. Showing genuine interest and concern for mentee's thoughts and feelings, helps them feel confident. Sometimes, some other personal problems are also discussed with open mind and they are made more responsive rather than simply "Yes" or "No".

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
437	21	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	22	29	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR. BIDHU RANI SAHAY SINGH	Principal(in-charge)	ON WORLD ENVIRONMENT DAY
2018	DR. BIDHU RANI SAHAY SINGH	Principal(in-charge)	ON TEACHERS DAY
2019	DR. BIDHU RANI SAHAY SINGH	Principal(in-charge)	FROM STATE FENCING CHAMPIONSHIP
2019	DR. BIDHU RANI SAHAY SINGH	Principal(in-charge)	FROM INNER WHEEL CLUB OF PATNA
2018	DR. KUMARI NIMISHA	Assistant Professor	FROM STATE CHILDREN SCIENCE CONGRESS
2018	DR. KUMARI NIMISHA	Assistant Professor	FROM NATIONAL CHILDREN SCIENCE CONGRESS

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	000	2019	30/03/2019	12/08/2019
BSc	000	2019	30/03/2019	12/08/2019
BCom	000	2019	30/03/2019	12/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation System The college is affiliated to newly formed Patliputra University, in 2018 .Syllabus is prescribed by the university. But there is a system for continuous internal evaluation. Home assignments are given regularly to the students and checked. In classes, oral tests and quizzes are also conducted to check the command on the subject matter. Setup test is taken at the end of the session. Department wise evaluation is also done by taking Unit Tests, as per the guidelines decided by IQAC i.e four Unit Tests/oral tests is to be taken in one academic session. Each department decides its own date but within the decided framework. Personal attention is given to weak students and then personal mentoring is done. There is also an Examination committee, which supports in smooth functioning of work. Apart from these, students are always encouraged to participate in curricular, cocurricular and extra curricular activities. These activities develop their personality and skill.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared in the beginning of the year. Calendar Days are celebrated .Apart from that all important days are also celebrated. All the activities given in the Academic Calendar is strictly followed. Some extra activities are also added, which are not included in academic calendar. Tentative dates for internal examination is also decided, but that may change according to the date and programme declared by the University. Adherence to the academic calendar creates a sense of responsibility and discipline in all the academic works. Students also get a chance of leadership development and quality. All the systematic work according to academic calendar enhances the output. Few activities whose date is fixed, if falls on Sunday or any holiday, it may be celebrated on another day. Activities performed are also posted on social media.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gwcgularbagh.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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001	BA	HONOURS	374	332	88.7
002	BSc	HONOURS	87	62	71.2
003	BCom	HONOURS	158	143	90.5
007	BCA	COMPUTER APPLICATION	16	8	50
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gwcgulzarbagh.ac.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0000	NIL	0	0
Minor Projects	0000	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
workshop on Mushroom cultivation	Home Science	08/09/2018
A lecture on "Use of Single Use Plastic as Eco bricks"	History	05/10/2018
A workshop on Hydroponics and Vermicomposting	Chemistry	08/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Mini Cooler	Harshita Arya	College	08/10/2018	Student (B.Sc.I) Wa
WATER LEVEL INDICATOR ALARM	Anuradha Kumari Pandit	College	08/10/2018	Student (B.Sc.II)
Electrolysis of water	Puja Kumari, Archana Kumari	College	08/10/2018	Student (B.Sc.II)
Recycling Symbols of Plastic Bottles	Prerna Kumari	College	08/10/2018	Student (B.Sc.II I)
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
000000	000000	000000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NOT APPLICABLE	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	2	00

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
POEM FACEBOOK	DR.VINITA KUMARI	RELATIVE AND CRITICAL WRITING OF HUMANITIES	2018	0	ISSN:23197994	0
MAMTA KALIAS POETRY	DR. VINITA KUMARI	THE LITERARY PEARLS	2018	0	ISSN:23198001	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	2
Presented papers	0	1	0	0
Resource persons	0	1	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
RICE HARVESTING FESTIVAL	TARUMITRA	1	10
ORGANIC RICE PLANTATION	TARUMITRA	1	10
BIHAR EARTH DAY	TARUMITRA	5	16
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ANNUAL VANMAHOTSAVA	EXCELLENT	TARUMITRA	16
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACCHATA	GOVERNMENT	SWACCHATA ABHIYAN	6	50
AWARENESS	LIONS CLUB OF PATNA CENTRAL	DONATION OF SANITARY PAD VENDING MACHINE	21	80
AWARENESS	INNER WHEEL CLUB OF PATNA	DONATION OF WATER COOLER	21	80
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1070000	1070000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTO LIB	Fully	1.0.0.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1546	547181	0	0	1546	547181
Reference	0	0	0	0	0	0

Books						
e-Books	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Library Automation	1	63125	0	0	1	63125
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	60	23	0	0	16	7	8	1	0
Added	0	0	0	0	0	0	0	0	0
Total	60	23	0	0	16	7	8	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Pariksha ka charcha	https://youtu.be/0dDYNLlaS1U
Happy childrens Day	https://youtu.be/gFh3ptuCSyQ
Happy childrens Day	https://youtu.be/oMRVBcbdtJg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
573000	573000	1082800	1082800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Procedures and policies for maintaining and utilizing physical, academic and support facilities Being a Government College, annual fund is received from State govt. and then it is utilized. College development fund is also utilized. Laboratory—There are eight well equipped laboratories in our college. It is maintained by the funds received from state government as well as funds</p>

received from UGC. Requirements are taken from the respective departments. Tender is opened for the purchase of articles valued above one lakh. Laboratory purchase committee supervises all the process of purchase like quotation opening, rate and other formalities Library-Fund for library received from state government. Accordingly, every department gives the list of requirements. For purchase of journals or membership, departmental request is sent to the concerned society. Payment is done from the library fund through NEFT, Bank Draft or cheque. Sports Complex-There is no sports complex in the college, but Annual Sports is organized in a little space in front of Science Block. Dress, sports articles remuneration of coach, certificates, medals, prizes and others are maintained from College development fund. Computer-There is a small computer lab. Consisting of 23 computers. Maintenance of all these is done from college development fund. The maintenance of UPS and generator is done by committee members. Classroom-There are five classrooms in our college. Facilities are utilized by students. Fans, lights, boards, benches are replaced and repaired as per requirement. It is cleaned and maintained regularly by non teaching staff. Electrical and Plumbing related maintenance is done with the help of electrician and the expenditure is done from the college development fund. Common Room and Sick Room-Girls common room is there for students to play indoor games. It is also used for some small programmes. Its maintenance is done from common room fund. Sick room is maintained by First Aid/Health Committee. Website of the college was earlier maintained annually by Logicopedia, but from this year it is maintained by Softart consultancy.

<http://www.gwccgulzarbagh.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Studentship	1	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA CLASS	21/06/2019	50	In the college

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	NOT APPLICABLE	0	0	0	0
2019	NOT APPLICABLE	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NOT APPLICABLE	0	0	NOT APPLICABLE	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.Sc.	Chemistry	Magadh Mahila College, Patna	M.Sc.
2019	4	B.Sc,	Zoology	Science College, Patna	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College Level	400
Independence Day	College Level	25

Republic Day	College Level	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	62nd National Shooting Championship	National	1	0	91	Jyoti Mala

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Being a government college, there are so many bindings. There is no Student Council in the College so there is no representative from students in academic and administrative bodies. Different committees are also formed in the institution, but there is no representation of students. However, at the time active students are involved according to the need by various committees. These students may be of any stream. College has an active NCC and NSS wing. Students participate actively in all the events or functions organized in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices of Decentralization and Participative Management College has a mechanism for deputing authority and giving operational autonomy to work towards decentralized governance system. 1) Principal Level All the academic and operational decision based on policy is taken by Advisory Committee headed by the Principal in order to fulfil the vision and mission of the college. Common decision taken by the committee is then implemented with the faculty members. 2) Faculty Level Faculty members are also given freedom to showcase their abilities in various committee. In this way, they are given full chance to develop their leadership skill. Various committees formed are Sports committee, Cultural committee, Anti ragging committee, Discipline committee,

Examination committee, Magazine committee, Student Welfare committee, Purchase committee, Laboratory purchase committee, Health committee etc. They are given authority and liberty to coordinate and execute any programme. They can be appointed as coordinator or convener for any seminar, conference, FDP's, workshops. NSS coordinator and NCC in charge is also there. 3) Student Level

Students are empowered to play an active role in cocurricular and extracurricular activities of the college. They are also involved and trained for social extension activities. Thrust is always been given for the allround development of students. PARTICIPATIVE MANAGEMENT A healthy participative management is followed by involving staff and students in various activities. They are also encouraged to give creative suggestions for the improvement of the college. STRATEGY MAKING Regular meetings are called ,whether from the Principal or from IQAC Cell, points of discussions are policies and procedures, rules, regulations, guidelines, admission, discipline, grievance, counselling, activities etc. How these decisions can be implemented for smooth and systemic functioning of the college is also considered. For big programmes to be conducted, all the staff members meet, discuss, and share their opinions and plans for better coordination. FUNCTIONAL LEVEL Non Teaching staffs are involved in the activities according to their skill and need. They are involved in executing day to day support services. Overall the Principal is responsible for academic, non academic and administrative activities IQAC also plays a very important role in executing all the activities smoothly. Meetings are organised with fixed agenda to discuss the issues and challenges.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development College follows the syllabus developed by the University, but the portions to be taught is decided and divided among the faculty members. It is decided in the formal departmental meeting. Own way of teaching is adopted. Power point presentation is also used
Teaching and Learning	Teaching and Learning Teaching and Learning is the most powerful instrument of education to bring about desired changes in the students. Learner is the centre of teaching, so teaching style of teachers are simple. Clasroom environment is made learner friendly. Lectures by PowerPoint presentation is regularly used. TLM and new technologies are also used. Apart from that, overhead projector is also used. As the campus is WiFi, students are encouraged to take the help of e contents of related topics present on various sites
Examination and Evaluation	Examination and Evaluation–College has an examination committee to conduct internal examinations. Tabulation

committee tabulates the results for Science, Arts and Commerce. Evaluation work is done by teachers as per the date schedule decided by the examination committee. University announces its own date and schedule. Internal assessment of students is also done at departmental level

Research and Development

Research and Development–As the college is a degree college, so no research work is given in the syllabus. However students are always encouraged to make projects and think critically, scientifically. On the part of teachers, research work is lacking, but some innovative ideas are always given in all the curricular activities, which leaves a positive impact on all round development of students.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and physical infrastructure–Lack of space is a major issue as college is running in a hired building at present, but there is a library which is fully automated. Students use their library card to get the books issued. There is also a small reading space inside the library, where students can sit and read the books. Free WiFi is available in the campus, so students can download the study materials. There is a computer lab. where students as well as teachers can do their work. Teachers use ICT in their classroom teaching . As per the strength of students, physical infrastructure is less. Number of classrooms are not sufficient. A nonstandard space, outside Science block is used as a ground for Annual Sports. There is a small common room for girls, where they can play indoor games. Five washrooms are there for students which are always kept clean. One water cooler and two RO are present for drinking water for students as well as teachers. Presence of two generators gives uninterrupted electric supply. Eight well equipped laboratories are there.

Human Resource Management

Human Resource Management–Number and types of employees needed are recruited by Bihar Government. Within limited teaching and nonteaching staff, smooth functioning of work is carried out in a coordinated and cooperative manner

Industry Interaction / Collaboration

Industry Interaction/Collaboration

	College has no collaboration till date. For certificate and Diploma courses in Computer Science, an MoU has been signed with Naveen Rajkiya Polytechnic College, Patliputra
Admission of Students	Admission of students—Online system of admission has started from 2018 by OFFS(Online Facilitation System For Students).Students apply online via a single application form and the college is allotted according to the merit and availability of seats. Different dates for applying, counselling and admission are announced in the newspaper and also uploaded on the website of University

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development—Being a government college, all the all the planning and development is done according to government system
Administration	Administration—Most of the works are carried online.Informations are sent through messages or emails on college ID, accordingly work is done.
Finance and Accounts	Finance and Account—Comprehensive Financial Management System (CFMS) is followed for all the financial purpose and also for accounts and paybill.Budget allocation and withdrawal of salary is completely through CFMS or Comprehensive Fund Management System.
Student Admission and Support	Student Admission and Support—Admission process is completely online. University announces the date right from applying to the admission. Various dates of admission are given for the admission of First list, Second list and so on. Messages are also sent to students for the smooth working
Examination	Examination—University follows annual system of examination. Dates are announced and examination forms are also filled online. For this online payment is done

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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2019	Dr. Sangeeta Vishwanath One Day workshop on Higher Education	One Day Workshop on Higher Education	PU ,NAAC	600
2019	Dr. Kumari Nimisha	One Day Workshop on Higher Education	PU,NAAC	600
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REGIONAL LEVEL ORIENTATION WORKSHOP	1	31/07/2018	02/08/2018	3
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
22	22	29	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching Group Insurance Various types of leaves as Casual leave, Vacation leave, Earned leave, Medical leave, Maternity leave, General Provident Fund, Employees Provident Fund, Gratuity, Loan facility from provident fund, Accomodation (quarters) In campus, free WiFi is available.	NonTeaching Same type of welfare schemes are also given to them, only accommodation is not provided . Group Insurance Various types of leaves as Casual leave, Vacation leave, Earned leave, Medical leave, Maternity leave, General Provident Fund, Employees Provident	Students PMS for SC/ST/OBC MKUY(mukhyamantri kanya utthan yojana) Free studentship Girl education is free of cost.

Fund,Gratuity,Loan facility from provident fund,Accomodation (quarters) is not provided. In campus,free WiFi is available

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Internal audit is done to increase an organization's operation.Internal auditing is done by DDO,and accountant.By external audit financial statement is much more credible.College has got its account externally audited upto2016.It is done by government agency or any other deputed by the government.External financial audit is in process for next year

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no ParentTeacher Association.But they are free to give suggestion and feedback as suggestion and Feedback as an individual is also important and taken into consideration.

6.5.3 – Development programmes for support staff (at least three)

Support staff are the backbone of any institution.So,it becomes necessary to develop some programmes for their development.Annual sports is organized every year in which they are also involved.It checks the fitness level in them and also develops harmonial relation.Compulsory use of ICT in official work is required.Time to time Departmental Exams are taken by the concerned Department for their benefit.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

More emphasis have been started giving on Academics,cocurricular activities and all round development of students.Gender issues are discussed more,Departmental activities have been increased,awareness creation towards environment has been started following green practices.Promotion of use of ICT is advocated and followed as maximum as possible.Students are encouraged to join online courses including NPTEL.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A lecture on Menstrual Hygiene Management	29/08/2019	29/08/2018	29/08/2018	80
2018	Installation of Sanitary Pad Vending Machine	20/09/2018	20/09/2018	20/09/2018	85
2018	Inauguration of water cooler	04/12/2018	04/12/2018	04/12/2018	85
2019	A workshop on Hydroponics and Vermicomposting	08/04/2019	08/04/2019	08/04/2019	70

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A lecture on the occasion of Breast Feeding Week	01/08/2018	07/08/2018	80	0
A lecture on Menstrual Hygiene Management	29/08/2018	29/08/2018	80	0
One Day Workshop on Mushroom cultivation	08/09/2018	08/09/2018	80	0
Installation of Sanitary Pad Vending Machine	20/09/2018	20/09/2018	85	0
A lecture on stress	12/02/2019	12/02/2019	90	0

management				
A lecture on Internet Safety, Selfie Mania and Predator	25/04/2019	25/04/2019	90	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College has 12 of power requirement monthly met by the renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/09/2018	3333	Swacchata Abhiyan at Ganga Ghat	Cleanliness Drive	62

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Sanskrit Saptah	28/08/2018	It is celebrated every year to inculcate moral values .Shloka Vachan pratiyogita was organized for students as well as all the staff
Science Exhibition	08/10/2018	Created Awareness for the Sustainable Development and Green Environment
Swacchata Abhiyan	27/09/2018	Moral values is set up to keep our surroundings clean and healthy

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Poster competition on Population Growth and its effects on Environment	11/07/2018	11/07/2018	10
Organic Rice Plantation by Tarumitra	14/07/2018	14/07/2018	10
Rakhi Making Competition	17/08/2018	17/08/2018	20
Plantation Drive on Bihar Earth Day	09/08/2018	09/08/2018	50
Van Mahotsava	09/08/2018	09/08/2018	16
Shloka Vachan Pratiyogita	28/08/2018	28/08/2018	12
Swacchata Abhiyan	27/09/2018	27/09/2018	50
A lecture on use of Single Use Plastic as Eco brick	05/10/2018	05/10/2018	80
Candle March to pay Homage to Pulwama Martyers	16/02/2019	16/02/2019	50

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of Plastic is banned Regular Plantation Drive Decomposition of waste in the campus to form manure Use of LED bulbs everywhere White Board is used to avoid chalk dust Promotion of practicing of Paper Saving and its optimum use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 INSTITUTIONAL BEST PRACTICE (First) Title of the Practice—Green Initiative
 Goal To make the campus Green and Clean and to create environmentally responsible citizen. In order to accomplish this goal, environmental education cannot be aimed alone So involvement of students, parents, teachers and all become necessary. Context Our College is located in the main area of old Patna, where pollution level is very high. Although this college is running in the campus of B.N.R, which is a lush green campus, it becomes our prime duty to keep the campus clean by following green techniques. When students, teachers, college staff and other custodians work together to make the campus environmentally friendly, they are more likely to incorporate the same behaviour into their off campus life also. Practice An Environment Protection Group of students is there in the college. Informations are given to students by that group, and they are trained in environmentally responsible behaviour by organizing programmes related to environment protection. In College functions, it is also tried to keep the waste generation minimized. Programmes related to environmental topics are welcomed and organized on regular basis like Plantation, Lectures etc. Environment education is not only related to Science teachers, but in every class room and in every class it is practiced like—collection of waste papers (if any), turning off the switches of lights and fans when not in use, Using papers judiciously for writing, using both

sides of paper for writing, closing the open water tap anywhere found in the campus. Campus waste are collected and dumped at one corner of in the campus for decomposition. This manure is then used when required. Evidence of success— The honest evaluation of this practice is successful. It is seen in routine decisions, purchase and daily actions of individual(s).Critical thinking and problem solving skill is developed and communicated from inside the campus to community. Save Energy and Save Water is the message conveyed. Problem encountered— Alone Parent,Teachers,College Staff,Custodians Student couldnot be successful,so in the beginning a tam framing was difficult.But later on,it became a regular practice. Contact Details— Name of the Principal— Dr. Bidhu Rani Sahay Singh Name of the Institution Rajkiya Mahila Mahavidyalaya, Gulzarbagh City—Patna Pin Code—800007 Accredited Status—'B' GRADE Work Phone—0612 2370423 Website—www.gulzarbagh.ac.in Mobile8757640963 BEST PRACTICES (SECOND) TITLE OF THE PRACTICEGREEN GIFT GOALTo inculcate sensitivity towards the environment THE CONTEXTBeneficial Use Determination is the main motto behind this 'GREEN GIFT' practice. Our College aims to follow such ways and habits which are ecofriendly. THE PRACTICEThere are many activities and programmes organized according to Academic Calender.In all those occasions, renowned guests are invited. Those guests are formally welcomed by giving bouquet and as a "Token of Love" plants are given as a green gift. This has a positive impact on students, teachers and all others. EVIDENCE OF SUCCESS The message is conveyed from the campus to outside the community. This is a small step towards keeping our campus ecofriendly and developing deep thoughts towards sustainability. PROBLEMS ENCOUNTERED Selection of plants was the problem. It was then decided to give those indoor plants which also purifies air like money plant, palm etc. Contact Details— Name of the Principal—Dr. Bidhu Rani Sahay Singh Name of the Institution Rajkiya Mahila Mahavidyalaya, Gulzarbagh City—Patna Pin Code—800007 Accredited Status—'B' GRADE Work Phone—0612 2370423 Website—www.gulzarbagh.ac.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gwcgulzarbagh.ac.in/best_practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness Rajkiya Mahila Mahavidyalaya is an important institute for the women in Eastern Patna.The mission of the college is to empower young women through quality education and holistic development of their personality. Founded in 1973, with the objective to provide low cost higher education to the women of this socioeconomically and educationally challenged area of Patna. The college has been performing its duty ever since in a significant way. Hundreds of students pass out from this college every year and they have been offering valuable services to the society in various capacities. The limited infrastructure facilities available have never come in the way of its mission and vision. Excellence in academics, as well as in cocurricular and extracurricular activities are the marked achievements, The thrust here has always been given on holistic development ,by giving emphasis on physical fitness as well as on mental, moral and spiritual enhancement. As our Vision is

- To become the preferred destination for young women aspiring for higher education
- Education that will enlighten, empower and shape their future This college is the preferred destination for girls and also the education given to them empowers them to meet the global competence. Mission.
- To impart quality education with focus on moral and ethical orientation
- To cater to the needs of Students coming from socioeconomically challenged strata of society
- To meet global competence through skill based vocational training
- To promote the

use of information technology and computer education • To empower our young women to gain financial independence • To encourage the holistic development of women to make an effective contribution to the creation of a new society The aim of the college is to provide all the opportunities to its students for a multidimensional development of their personality. Previously, the fee structure of the college was kept minimum, but now according to state govt. decision, girl education has become free. It is helping students in a more positive way.

Various scholarship schemes launched by Bihar Government as well as some Minority institutions have also been helping the students coming from SC/ST/OBC or Minority background to realize and fulfill their dreams. A proper academic environment prevails in the college. The faculty members put in all their efforts and skills to make the students excel in their exams. Annual system of examination is still followed, but internal assessment is done on regular basis by written or oral tests to check their command on the subject and their grasping capacity. For physical fitness Annual sports are organized. The mission of the college is not only to develop academic excellence ,but also let them know about social awareness and to make them realize their responsibility towards the society. Vocational programmes like BCA and other programmes like CCDTP, MCCCCP, CCA are helping the students to become computer friendly at minimum cost. Result(20172018) Pass percentage B.A 88.7 B.Sc. 71.2 B.Com. 90.5 BCA 50 Achievements of students Sports- 1) 10 m. Air Rifle Shooting All India 28th State

Provide the weblink of the institution

<http://www.gwccgulzarbagh.ac.in/7.3>

8.Future Plans of Actions for Next Academic Year

Future Plan Of Action For Next Academic Year At present, the college is running in the hired building of B.N.R campus. It is likely to be shifted in its own campus near Gai Ghat Ganga Bridge in this academic session. It is unfortunate ,that the plans of institution for 20182019 could not be completed, as college shifting was not possible. So taking those plans also, further plan of action for next academic year is as follows 1) Creation of herbal garden in own campus of College The new campus of college is very big and herbal garden can be made. Objective behind this is to maintain a conservatory of the most common and important species of medicinal and aromatic plants which are being used in day to day primary health care. 2) To make the campus green and clean by Vermicomposting and making the new campus pollution free. It will reduce the need of fertilizers and pesticides. Vermicompost is natural manure which promotes the growth of healthy plant. 3) Promotion of use of ICT and online learning for students as well as teachers. College is the local chapter of NPTEL, so enrolment of students should be ensured. Students will be motivated to opt for online courses. 4) Yoga is a key element in health promotion. Yoga and fitness activities for mental and physical fitness will be involved in weakly routine. It is an inexpensive and convenient way to exercise and helps in decreasing stress. 5) Promotion of Researchwork and publications by Teachers. 6) More emphasis will be given on Skill Development Programme for the benefit of students. 7) New campus will definitely open the door of new opportunities for our students and also for Teachers.