



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	Govt. Women's College Gulzarbagh Patna-7
• Name of the Head of the institution	Dr. Jayashree
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9430200072
• Mobile No:	7070995846
• Registered e-mail	principalgovt.wc.gulzarbagh@gmail .com
• Alternate e-mail	dr.ushayadav@gmail.com
• Address	Gulzarbagh, [Near Judicial Academy , Gaighat] Patna-7
• City/Town	PATNA
• State/UT	BIHAR
• Pin Code	800007
2.Institutional status	
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Patliputra University, Patna-20				
• Name of the IQAC Coordinator	Dr. Usha Yadav				
• Phone No.	9430200072				
• Alternate phone No.	7070995846				
• Mobile	9430200072				
• IQAC e-mail address	rmmviqac@gmail.com				
• Alternate e-mail address	dr.ushayadav@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://gwcgulzarbagh.ac.in/PDFR/GWC-AQAR-2020-2021.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gwcgulzarbagh.ac.in/PDFR/GWC-Academic-Calendar-2022.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.12	2016	16/03/2016	17/03/2021
6. Date of Establishment of IQAC			05/07/2013		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1.Achieved academic excellence by curricular and co-curricular activities throughout the year. 2.Promoted all activities for green, sustainable and safe environment, like waste management, RWH, Plantation drive and Fire mockdrill. 3.All initiatives taken to make campus green and clean. 4.Started fire safety mock-drill to make our students and staff aware about safety norms. 5.Started initiatives for green audit of College campus.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1.To achieve academic excellence by organising different special lectures and programmes for students	Achievement of Academic excellence by organising 12 webinars, 2 seminars, 6 workshops and 3 skill development programmes.
2.To take all initiatives to make our students aware towards sustainable environment	Plantation drive, save energy, save water and waste management projects were started for awareness of our students.
3. To make our own campus safe.	Fire safety mock-drill, earthquake awareness mock-drill, emergency first aid training sessions were organised under supervision of SDRF, BSDMA & Fire safety department as a measure to get our campus safe.
4. Health awareness among students and faculty members.	Health check up camp, Covid vaccination drive at campus with the help of District administration on regular intervals since May 2021. Special vaccination drive done on 3rd July 2022.
5.To upgrade the girls common-room facilities in our new campus	completed
6. To upgrade the seminar hall, college canteen of our new campus.	completed
7.To initiate regular FDPs, SDPs.	In progress
8. To start placement -drive .	In progress
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Advisory committee of college .	11/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	02/02/2023

15.Multidisciplinary / interdisciplinary

As per Patliputra University ,Patna rules .

16.Academic bank of credits (ABC):

The Governor secretariat and university are taking requisite steps to implement NEP-2020. In this regard steps are also been taken to create Academic credit bank for all universities of Bihar.

17.Skill development:

We try our best to improve the skill development of our students. From time to time workshops and skill development programmes are organized to get them well prepared to face social and global challenges.College is offering Vocational courses in Computer Science since 2010.The four courses offered are CCC,CCA,MCCCP,DTP. These courses are important to integrate with new skill to meet the career challenges.

Details of programme:

CCC - 3 MONTHS

CCA - 6 MONTHS

MCCCP - 1 YEAR

CCDTP - 6 MONTHS

Students develop values and attitude with a learning environment-formally and non-formally. They learn through the formal curriculum and also through their peers and teachers at college. Our institution always tries to cultivate among them academic objective, moral and spiritual values and social sensibility. Various curricular and co-curricular activities are organized to make them aware about their responsibilities and to increase their way of sharing and caring.These activities also enable them to learn

empathy, compassion, love and openness, listening, welcoming, acceptance, recognition, honesty, fairness, respect and ethics. College also organises special lectures of distinguished guests to enhance the skill of our students.

Institution tries to upskill its students. In this regard, College organizes skill development workshops and seminars. These workshops and seminars help them to know the ways to meet new academic challenges. Skill development online workshop of folk art was organized from January 2022 to February 2022 by its alumni Mrs. Geetanjali Chaudhary.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institution always has a focussed approach towards preservation and promotion of Indian traditional knowledge system, Indian Culture and Arts as well as Indian languages. Curriculum of University is designed in the way which incorporates value systems, traditions and culture among students. As the mode of teaching in college is bilingual, students can very well understand the deliberations. Various curricular activities are organized to promote the language and let students know about the glory of rich Indian Culture.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Student centric learning method is adopted by teachers. Teachers guide and help students to understand the subject in different ways - like unit tests, assignments, project works, group work, etc. In this way, students are supported to do their own learning.

Our objective is to groom our students into a versatile and multidimensional person with intellectual strength, emotional maturity, ethical values, simple lifestyle, selfless service to humanity and reasoning ability of independent thinking.

20. Distance education/online education:

We have shifted to our own premises in August 2021 at Gaighat. Now we are looking forward to start all women IGNOU center for P.G. and other professional courses in our college. Process of collaboration is initiated.

Technological advancement is the need of the day. College always tries for its students to be technology friendly and user friendly. As the College has a free Wi-Fi campus, students are encouraged to learn online lectures and references given by respective teachers. Institution also supports blended learning. This is done by

encouraging students and teachers to present their presentation and lectures through Power Point. The institution has 5 classrooms with ICT facilities.

Even, different curricular, co-curricular activities and seminars are organized in online mode.

Extended Profile

1.Programme

1.1	21
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2146
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1348
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	646
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	23
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	53	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4. Institution		
4.1	22	
Total number of Classrooms and Seminar halls		
4.2	20.85.	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	42	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Women's College, Gulzarbagh, Patna-7 is the first Govt. College of Bihar which is affiliated to Patliputra University, Patna. It follows the syllabus and curriculum of Patliputra University. The college ensures effective curriculum delivery through a well planned documented process. The time table committee of the College has designed a master time table in which 21 classes each teacher per week have been allotted. The distribution of theory classes and practical classes has been done in a manner that makes teaching efficient. The Master time table is prominently displayed on the notice board and also uploaded on college website for convenience of our students.

New introduction - It is ensured that one class per week of each

year (Part-I,II,III) is taken by teachers through ICT. It is made interactive by each teacher for clear understanding and to encourage our students. Also NSS ACTIVITY classes were introduced on Saturdays to encourage social responsibility among our students.

Teachers put in all efforts to teach students and complete the syllabus in time. Allocation of syllabus is done at department level and kept in the departmental record. Extra classes are also arranged for timely completion of syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gwcgulzarbagh.ac.in/pdf/RoutineSCIArtcom.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution makes all out efforts to adhere to the Academic Calendar. Right at the beginning of the session, the course is divided in such a way so that the syllabus is finished on time. Papers are divided among the teachers at department level for convenience in teaching. Assignments are also given to keep the students engaged in the learning process. Along with theory classes, practical classes are also conducted on regular basis so that students do not face any kind of problem at the time of examination. Tutorial classes and extra classes are also taken for the benefit of slow learners. For the internal assessment, rules of governing University are followed -15 marks for written test, 5 marks for assignment/projects, 5 marks for seminars/quiz and 5 marks for punctuality and conduct. Internal assesment is done by the faculty members on a regular basis through innovative methods.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://gwcgulzarbagh.ac.in/PDFR/GWC-Academic-Calendar-2022.pdf

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Women's College, Gulzarbagh, Patna follows syllabus prescribed by Patliputra University. The College offers Undergraduate courses in Arts, Science and Commerce streams. Some subjects offer full paper and some subjects offer topics related to these area. The aforesaid issues are covered in the following course syllabus.

1. Geography and Sociology address Gender, Environment and Sustainability, Human Values and Professional ethics.
2. Gender related issues-Hindi Honours(B.A) - In Part III course one full paper(6th paper) is dedicated to the topic i.e. "DALIT SAHITYA AUR STREE VIMARSH".
3. Environment and Sustainability- One full paper named Environmental Biology is in the 3rd year of Botany Honours.
4. Human Values- There is a chapter in Philosophy Honours 2nd year titled "MORAL AND SOCIAL PHILOSOPHY". Professional Ethics

- In B.A. Honours Part III (Philosophy) the students are taught a paper named "NATURE OF ETHICS AND ETHICAL CONCEPT"

5. Many topics concerning human values like Taubatar Nasuh, Shaure Adab and Sarmaye Adab in B.A. Urdu Honours. A chapter titled "GRAHAN" addresses women's problems in society in 3rd paper of the 2nd year of Urdu Honours.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gwcgulzarbagh.ac.in/pdfr/feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2697

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

636

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is committed to the academic advancement of students to prepare them for the challenges of the modern competitive world. The institution assesses the learning levels of the students. Library as a learning resource is used by students of all classes, having many books on various subjects, where students sit and read the books as per their requirement and convenience. Along with the routine classes, special classes and tutorials classes are constantly organized to keep the slow learners at par with the fast learners. Assignments are also given to them to keep them engaged in their pursuit of learning. Periodic Unit tests are also taken. The students also remain in touch with their Mentors and get their problems sorted out anytime during the day.

Study notes and related materials are also provided to them in WhatsApp group to speed up the learning process and make things easily available to them. Webinars and special lectures are also organized frequently to enlighten the minds of students and develop in them the ability to think logically and critically.

File Description	Documents
Link for additional Information	https://gwcgulzarbagh.ac.in/pdfr/UNITTEST.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2146	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College always organizes different kinds of creative and useful activities. Skill development programmes are also organized for experiential and participative learning. Hands-on training is also given to them in practical classes to enhance their learning experiences. The College has always promoted a healthy and an effective teaching-learning mechanism. The students are kept engaged in different kinds of creative and useful activities like group discussions, assignments, webinars etc. The institution focuses on various students centric activities for grooming their personality. In practical classes, the students get hands-on training in the concerned subjects.

Mentoring system is carried out in departments under which the assigned teacher provides personalised mentoring to students in form of academic support, psychological support, career development guidance and so on.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gwcgulzarbagh.ac.in/pdfr/PROJECT-REPORT-AS-COURSE-outcome.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT provides the flexibility and availability of learning materials to all students. This specially benefits students who are slow learners. Teachers use ICT enabled tools. Google meet and Zoom platforms are used by teachers for online classes and organizing online programmes and webinars. College students take advantage of free Wi-Fi with 10 mbps Wi-Fi connectivity. Students are also encouraged to ensure their participation where ever possible through power point presentation. Smooth flow of overall academic process is maintained through regular teaching-learning process. ICT based approach leads to high order thinking skills and provides creative and individualised options to students to express their understandings.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16-24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. In one academic session, internal assessment

is done by taking three unit tests/oral tests or quiz of 20 marks each. Out of these three tests, students are required to be present in at least two tests.

This test is taken in quarterly mode and has been kept flexible. Respective departments take the tests as per their schedule either by framing an objective set of questions or in the form of quiz or oral tests. These tests are taken to keep them regular and update in their learning. This type of regular internal assessment brings in them continuity and sincerity towards study which enrich and influence their academic level in a positive manner.

File Description	Documents
Any additional information	View File
Link for additional information	https://gwcgulzarbagh.ac.in/pdf/UNITTEST-PROJECTREPORT.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Department Level : The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments and unit tests and kept in their record. Query, if any, is discussed with the respective faculty and HOD.

College Level : The College has an Examination committee for smooth conduct of examination. If students face any issues, these are sorted out at the college level. The grievances during the conduct of examinations are considered and discussed in consultation with the Principal and if necessary, forwarded to the University by Examination department. For this, the students are thoroughly guided for the procedure of the redressal of grievances which can only be done at the University level.

Redressal of grievances at University level : The different queries related to results correction in marksheets, other certificates issued by university are handled at examination section. These queries are forwarded through the college to university examination section. If students are not satisfied with their results, they can apply for retotalling in the university, following the required procedure. The whole mechanism is transparent and time-bound.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students and Teachers are aware of the programmes and courses offered by the institution. The details of programmes offered are displayed in university/college website and also, the advertisement of admission is published by the University in the newspapers etc.

The College website displays the course details and curriculum and learning outcome of program and courses are uploaded therein. Students are also given the project works by respective subject teachers to make learnings clear and better understanding. Hard copies of syllabus are available in the departments for ready reference to the teachers and students. Idea about learning outcomes of programme is also given in the beginning of the classes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gwcgulzarbagh.ac.in/pdfr/UNITTEST-PROJECTREPORT.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and programme specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations conducted by the University at the end of the session.

As far as indirect methods are concerned, these include unit tests and project works. Class discussions also help the teachers to evaluate the level of understanding of the students. Moreover

various speech and debate competitions are organized, where students present their views, ideas and clarity of concept on that particular topic. Alumni surveys are also an important part of the evaluation. It helps in assuring that the course is relevant with the passage of time, if changes are made accordingly as per requirements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

622

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gwcgulzarbagh.ac.in/PDFR/GWC-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

o

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Apart from activities given in academic calendar, other activities on concurrent and specific issues are also organized. These are helpful in sensitizing students towards social issues for their holistic development. Cleanliness drive, plantation drive, fire and other safety programmes, disaster management programmes etc. are organized by Eco Protection Group, Dept. of Geography and NSS to inculcate awareness amongst them about sustainability, environmental consciousness, green steps and green acts. Some online programmes like women empowerment, ecosystem restoration, role of women in making environment sustainable were organised. College level committees like Environment Protection Group (E.P.G.), NSS and IQAC are jointly organising various programmes throughout the year.

College administration was always taking care about social distancing in the campus without hampering any work during the covid period. Vaccination drive was also organised by the college for students, faculty and staff. Our College was engaged by the District Administration as Covid-vaccination Centre for 3 months.

File Description	Documents
Paste link for additional information	https://gwcgularbagh.ac.in/pdf/ProgrammeImages.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

475

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical infrastructure with optimal utilization, as it is linked to the vision of the College. College is having one computer lab, equipped with computers for the benefit of students.

Laboratories are also equipped with computers.

College has free Wi-Fi campus. Henceforth, facility of free internet and unlimited downloading, searching for references and study materials are available to students, teachers as well as other staff also.

Classrooms - There are twenty classrooms with fans, LED lights, Boards and Benches. 5 classrooms are equipped with ICT facilities including library, computer lab & seminar hall.

There is ample space for Outdoor sports (Discuss, Javelin, Shotput Throw) and Indoor games (Carrom, Chess) for students.

College has three RO systems facilitating clean and safe drinking water to students, teachers and staff .

Effective utilization of resources and infrastructure is ensured through co-curricular activities, parent-teacher meetings, webinars, seminars and other activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/Room.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution has adequate facilities for cultural activities, sports, games, yoga etc. Annual sports are organized every year with much gravity, zeal, joy and enthusiasm. College introduces new sports/games time to time. Indoor games like Carrom, Chess and outdoor games like Kabaddi, Badminton, Kho-Kho, Javelin, Shotput, Discuss, races like 100-200 metres run, sack race, fun race, relay race etc. are organized for students, teachers and staff.

Girls are being trained by State Level players also. Girls are also being trained in Karate by Black Belt Pinky Singh, an alumni of our college. Students are also being trained in fencing. Girls are also being trained in 'Zumba', 'Drill' and Yoga. Our students also participated in National Level and State Level baseball tournaments. They also took part in inter college state-sports championship and won medals.

Yoga practice is a regular phenomenon of our college. Students and Teachers also participate in these programmes. One month Yoga practice programme is organized invariably for students to celebrate World Yoga Day. Facilities like big carpet and yoga videos display facility are available for their better learning.

Great emphasis is being given on cultural activities in our institution. Our students also participate in inter college and university level cultural activities and win prizes in Dance, Debate, Music, Elocution etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/Room.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

100.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

College is registered on Nlist for its digital facility of library. After shifting the college in its own campus process of library automation is initiated again.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has adequate number of computers and printers with free Wi-Fi facility at campus. This free Wi-Fi facility is available for students, teaching and non-teaching staff of the college through their personal ID and password. This facility has been provided by Govt. of Bihar under the policy of "Saat Nischay". It is completely free service. To ensure safety of students, teachers, staffs and college belongings, CCTV cameras have been installed everywhere .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.32

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As it is a Government College, annual fund is received from the State government and utilized as per norms.

LABORATORY- There are well equipped laboratories in our college. These are maintained by the funds received from UGC. Requirements are taken from the respective departments. Purchase committee of the college supervises all the process of purchases like quotation opening, rate determination and other formalities. Record of maintenance account is maintained by HOD's of respective departments.

LIBRARY- The requirement and list of books are given by each department and approved by the Principal. For the purchase of Journals or membership, department's request is sent to the concerned committees.

SPORTS COMPLEX- In the new campus of it's own building, there is ample space for outdoor sports. Sports articles, remuneration of coach, dresses, certificates, prizes, medals and other necessities are maintained from college sports fund.

COMPUTER- There is a big computer lab consisting of 23 computers. Maintenance of all these is done from college development fund.

CLASSROOMS- There are twenty classrooms and two seminar halls in our

own new campus. All classrooms are provided with fans, lights, white board, benches etc. as per requirement. 5 classes including computer lab, library & seminar hall is equipped with ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/Room.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2146

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

182

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://gwcgulzarbagh.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As our's is a Government college, there is no student council in the College. Also, there is no representative from students in academic and administrative bodies. There is an Alumni Association of the Institution namely 'RAJNANDINI '. Many students of different years and different departments are member of this association. 2023 is the GOLDEN JUBILEE YEAR of the college. We are planning active involvement of our alumni in each and every activity in this historical year. On this special golden jubilee year, we are planning to register our Alumni Association. However, in College programmes, students remain actively involved in co-curricular and extra-curricular activities according to the need. Active participation of students makes all the functions organized in the college smooth, encouraging and successful. Our goal is to prepare students of this Institution a well groomed personality through their participation in intellectual, physical and social activities.

File Description	Documents
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdfr/ProgrammeImages.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

74

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an Alumni Association named RAJNANDINI. It was formed on the eve of World Environment Day, 2021. It is in the process of registration. Alumni group is very active and supports us in all curricular and co-curricular activities. One of our Alumni has started taking skill development classes on Mithila Painting, Tikuli art and Tie & Dye. Students have also organized an online art exhibition under her guidance.

An online classical dance class was also organized by one of our Alumni which is enhancing their dance skill.

File Description	Documents
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/AlumniRoom.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of our college is to accord respect to each individual and work for personal and professional growth. It also promotes empowerment of all. It aims to seek and involve contribution of everyone for holistic development of college and society. The Principal is the head of the College Advisory Committee and she supervises and looks after all the work in very energetic and efficient manner. Various committees are there to carry out different works of college such as purchase, cultural, sports, magazine, ICC, Anti-ragging, Building and Medical committees etc. Teachers are also in-charge of various responsibilities such as Admission in-charge, Time Table in-charge, Examination in-charge etc. Classes are allotted to teachers in the overall time table as per directives. Departments are free to complete the syllabus and conduct tests on their own. Co-curricular and extra curricular activities are also carried out by the concerned departments with the help, support and involvement of all. Opinion of the students are also sought regarding their issues and efforts are taken immediately to resolve their grievances. Students' participation makes everything commendable and praise-worthy.

For women empowerment and strong educated society, free education is given to our students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college is a shining example of effective leadership which is visible in all institutional practices. It has a sound mechanism for deputing authority and giving operational autonomy to work towards decentralized governance system. All policy decisions of the college are taken by the Advisory Committee under the leadership of the Principal. Decision taken by the committee is then implemented by

the college. Faculty members are also given freedom in their departmental matters. They are actively involved in carrying out various other responsibilities either as members of various committees which have been formed for the smooth functioning of the college or they are given important responsibilities by being made in-charge such as Admission in-charge, NSS in-charge, Examination in-charge etc. The IQAC of the college monitors activities of all committees and establishes co-ordination among these. Students are also encouraged to involve themselves in the various activities of the College. Meeting of all committees and IQAC cell is held on a regular basis. The contribution of non-teaching staff is also appreciable in proper functioning of the college. They are also assigned responsibilities according to the need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College focussed on enhancement of support to students and their progression during the pandemic. The college administration and teachers are dedicated to make our students feel free.

In August 2021, College was shifted to its own Gaighat campus. It was a challenging situation as it was done during pandemic period and lockdowns were in force. We did it in the relief period given to public. Also, campus of the College was taken over by the District Administration as Covid Vaccination Centre for persons of 45+. However, with the cooperation of all, we managed to shift the College to its new Campus. The blessing in disguise was that it was the period of summer vacation and without hampering any activity of the College, fresh set up was accomplished successfully. Online classes remained functional in full swing.

There are many facilities in our own campus which enhance the educational environment for the students and teachers.

- Laboratories and instrumentation facilities,
- Library,

- Wi-fi enabled campus,
- Classes with ICT facilities,
- Departmental libraries,
- Project-work and Unit-test as course outcome.

Now, we are looking forward for P.G. courses and other job oriented courses of IGNOU for our students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a Government college, all the rules and regulations related to appointment and service are followed as per State Government norms. Teaching faculties are Ex-Cadre with UGC pay scale in Bihar Education service, assigned with one designation "Assistant Professor".

The Principal is the academic and administrative Head of the institution. She heads all the committees of the college as chairperson. The smooth functioning of the College is supported by a number of committees and cells. The Principal with IQAC and Advisory Committee prepared the road map of development of college. The service condition of the teachers of the college by the Government is still awaited. Thus the role of advisory committee is crucial and paramount.

The IQAC is a vital part of the College system that works towards realisation of the goals of quality enhancement and quality sustenance in the institution. There are many other functional committees and cells monitoring and working for various spheres of the Institution. Prominent among them include Building committee, Admission Committee, Examination Committee, Sports Committee, Culture Committee, Discipline Committee, Student Welfare Committee, Eco-protection Group, Science Activities Group, Anti-ragging and

Grievance Cell. All in-charge of these committees review the developmental pursuits of their concerned areas on a regular basis under IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being a Government college, there is no other mechanism for welfare measures of teaching and non-teaching staff apart from conforming with the rules and regulations provided by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per Government norms, yearly confidential report of each and every teaching and non-teaching staff is prepared by the Head of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done to evaluate an organisation's operation. This is done by DDO and Accountant.

External audit is done to evaluate the financial credibility of the Institution. This audit is done by Government agency or any other agency authorised by the Government. Auditor prepares financial statements and reports to the appropriate authority. College has got its accounts externally audited up to 2016.

External Audit of UGC account was done in 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds are utilised as per rules and guidelines given by Government of Bihar. The fund is utilised in infrastructural development, academics and other work orders laid under rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays vital role in making strategies and processes to monitor and to strengthen teaching-learning process. College academic activities did not stop despite Covid Pandemic challenge. College organised special online lectures through webinars throughout the

year. The purpose behind this was to enhance the academic quality and to sensitise our students with various issues such as Sanitization and Hygiene, Women Empowerment and their rights, Indian Culture and Traditions, Environmental issues etc. IQAC is the organiser and coorganiser of all the activities. IQAC always reviews the programmes to improve quality. Despite pandemic spread, extra-curricular activities were also organised in online mode. These activities were new experience to students and teachers as well to know how to adopt the new technologies and how to use them.

1. Green activities were initiated by IQAC throughout the year such as plantation drive on Earth day and Environment day. Even, we made it sure that in every activity, plant sapling by the chief guests was done. It makes our staff, faculties and students more sensible towards environment.
2. Setting up ground water recharge pit for rain-water harvesting and waste management through compost pit in our own campus were done. Green Audit was also started with the help of Bihar State Pollution control Board, Patna. MITINGA is one of our mentor for waste management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Institution reviews its teaching and learning process at periodic intervals. Slow learners are identified and their mentoring is done by their respective subject teachers through tutorials. There are ICT classes to make our students tech-savvy. Counselling Cell and Grievance Redressal Cell resolve their issues through personal interactions.

2. The students are encouraged to participate in all the co-curricular and extra-curricular activities. They are also made aware about the outcome of the programmes and opportunities. To examine the incremental improvement in our students, several measures were taken up by the faculties, as advised by the IQAC. For review of the learning process, we regularly give the students some project-works related to their subject. It shows how our students conceive the

concept of the subject. It also helps us to understand their difficulties and challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IQAC and College committees organise all the programmes of academic calender and others keeping in mind gender equity and sensitization, skill development workshop, career oriented programmes, health related issues (especially mental health) and hygenic practices. Their legal rights and other related issues are always considered while organising various workshops and programmes.

Gender equity is treating both men and women equally, giving them

equal rights and opportunity. The aim of these programmes were to make the students realise their worth and to manage their lives.

Essay competition, painting competition, lectures on gender sensitization etc. were held to embed in themselves the awareness of their rights and significance.

In view of safety and security of students, CCTV cameras and guards are provided within the campus.

Alongwith this, common room and infirmary are also available for students. Students are also provided counselling when needed. Students are guided about crimes held against female and the way out to those occurrences. The committees of the College keep vigil on all activities in the College. One complaint box is also placed for our students. And above all, there are many more awareness programmes to make our girls empowered.

Facilities available in the College :

1. Common Room
2. Infirmary
3. Counselling
4. Sufficient number of toilets separately for students, faculties and staffs.

File Description	Documents
Annual gender sensitization action plan	<u>Workshops, webinars, and interactive programmes were organised by IQAC throughout the year..</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>safety and security through cctv monitoring, interactive counselling, and common room facilities were available to all students.</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

B. Any 3 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management norms are followed. For this, a solid waste management pit has been made in the new campus of the College. All dry solid wastes which are bio-degradable, are put in it. Different types of dustbins for dry, wet and harmful wastes, have been put outside the classrooms, laboratories and in the college campus as per necessity..

Liquid waste management is also promoted as the discharged water (grey water) and rain water are channelled to the ground water recharge pit. Water conservation is also followed in every day action and students are encouraged to follow the same habit.

Students are actively indulged in activities such as best out of waste project, plantation of oxygen producing plants to make the society eco-friendly. With increasing involvement of students in the environment protection cum awareness programmes, they have become more sensitive towards environmental issues. The forementioned programmes are taken care by the Eco Protection Group and NSS wing of the College.

There is no hazardous chemicals and Radioactive waste in our campus. We take good care about it. We always take efforts to make our campus clean and green.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gwcgulzarbagh.ac.in/PDFR/SolidLiquidWasteManagement.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **B. Any 3 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote an inclusive environment for cultural, regional and

linguistic tolerance and social harmony, our College organises various programmes like Sawaan mahotsav, Diwali mahotsav, Independence day, Republic day, Yoga day and Gandhi Jayanti. Special programmes like Music for Heart and soul, were also organised for students for their amusement and moral support during and after pandemic.

To enrich our students with language and communication skills many online and offline activities like essay competition, slogan writing, extempore etc. were conducted on various occasions such as Hindi diwas, Gandhi Jayanti, Independence day and Republic day in Hindi and English.

Awareness programmes about our Constitution, Voter rights etc. were organised by the Department of Political Science. Department of History organised a poster competition and an exhibition on the occasion of World Heritage day.

On Independence day, Teachers day and Republic day, students performed many cultural programmes reflecting the social, cultural and regional diversities through songs, dance and mono acts. Several programmes were streamed on youtube and are available on college website also.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Measures have been taken by the college for the Students and staff regarding sensitization to their constitutional obligations. College organises Constitution day on 25th November. The Department of Political Science organises programmes like poster competition, slogan and essay writing to sensitize our students and employees to make them aware for their constitutional obligations. Madya-nishedh diwas, 21 January, was also observed to make our students socially responsible and sensitive towards burning issues. There is code of conduct for students and teachers which is managed by student welfare and discipline committee, now known as ICC committee. IQAC, NSS and College Advisory Committee persons remain alert and ensure

to sensitize our students and staff about values, rights, duties and responsibilities as citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates all calendar days including national and international commemorative days and cultural festivals. In the beginning, academic calendar of the year is prepared. IQAC plays pivotal role with different other committees and departments to conduct good quality of programmes. Starting from Road Safety Week from 10th January it ends on 20th December with Library day. Apart from scheduled events many more activities are organised with eminent guests as speaker. Our ultimate goal is to groom our students into intellectually, physically and socially best

performing personality. We try to inculcate into them the fundamental and basic principles of most recent trends of thought.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. We are providing the best academic environment to our students for their high performance standard by nurturing their potential and empowering them through various educational as well as burning social issues programmes throughout the year. Life has been very tough due to frequent lockdowns. The pandemic restrained almost all the activities in the campus. In spite of these challenges, our college adopted various ways to connect with our students. We created WhatsApp groups with QR code for each faculty separately to send important news at the earliest to students and conducted online classes throughout the pandemic period. In this manner, we remained and are in regular touch with our students.

2. Organising awareness programmes for safety measures : We are looking forward to give our students a safe and secure campus. Disasters like fire may occur in different situations and time. In college campus, there are labs and electric supply, which can catch fire any time specially in summer. So keeping safety of girls in mind, we started fire safety mock drill and fire safety survey in our campus. In collaboration with BSDMA and BFS, we conducted a fire safety mock drill on 07/05/2022 in our campus, which was organised by IQAC and NSS.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Women's College, Gulzarbagh, Patna-7 is a pioneer Institute for girls of this locality as we offer free and quality education to them. The mission of the college is to empower young girls with quality education and to provide holistic development to their personality. The college was established in 1973 with an objective to provide proper education to under-privileged girls of this area. We believe that we would succeed in raising "empowered women for future" through our academic, social and moral activities. Our focus is to provide all the opportunities to our students for a multidimensional development of their personality.

Student centric learning method is adopted by teachers. Teachers guide and help students to understand the subject in different ways - like unit tests, assignments, project works, group work through different activities, etc. These enable our students to do their own learning.

Our priority and objective is to groom our students into versatile and multi-skilled persons with intellectual strength, emotional maturity, ethical values, simple lifestyle, humanity and reasoning ability of independent thinking.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Women's College, Gulzarbagh, Patna-7 is the first Govt. College of Bihar which is affiliated to Patliputra University, Patna. It follows the syllabus and curriculum of Patliputra University. The college ensures effective curriculum delivery through a well planned documented process. The time table committee of the College has designed a master time table in which 21 classes each teacher per week have been allotted. The distribution of theory classes and practical classes has been done in a manner that makes teaching efficient. The Master time table is prominently displayed on the notice board and also uploaded on college website for convenience of our students.

New introduction - It is ensured that one class per week of each year (Part-I,II,III) is taken by teachers through ICT. It is made interactive by each teacher for clear understanding and to encourage our students. Also NSS ACTIVITY classes were introduced on Saturdays to encourage social responsibility among our students.

Teachers put in all efforts to teach students and complete the syllabus in time. Allocation of syllabus is done at department level and kept in the departmental record. Extra classes are also arranged for timely completion of syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gwcgulzarbagh.ac.in/pdf/RoutineSC_IArtcom.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution makes all out efforts to adhere to the Academic Calendar. Right at the beginning of the session, the course is divided in such a way so that the syllabus is finished on time.

Papers are divided among the teachers at department level for convenience in teaching. Assignments are also given to keep the students engaged in the learning process. Along with theory classes, practical classes are also conducted on regular basis so that students do not face any kind of problem at the time of examination. Tutorial classes and extra classes are also taken for the benefit of slow learners. For the internal assessment, rules of governing University are followed -15 marks for written test, 5 marks for assignment/projects, 5 marks for seminars/quiz and 5 marks for punctuality and conduct. Internal assessment is done by the faculty members on a regular basis through innovative methods.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://gwcgulzarbagh.ac.in/PDFR/GWC-Academic-Calendar-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Women's College, Gulzarbagh, Patna follows syllabus prescribed by Patliputra University. The College offers Undergraduate courses in Arts, Science and Commerce streams. Some subjects offer full paper and some subjects offer topics related to these area. The aforesaid issues are covered in the following course syllabus.

1. Geography and Sociology address Gender, Environment and Sustainability, Human Values and Professional ethics.
2. Gender related issues-Hindi Honours(B.A) - In Part III course one full paper(6th paper) is dedicated to the topic i.e. "DALIT SAHITYA AUR STREE VIMARSH".
3. Environment and Sustainability- One full paper named Environmental Biology is in the 3rd year of Botany Honours.
4. Human Values- There is a chapter in Philosophy Honours 2nd year titled "MORAL AND SOCIAL PHILOSOPHY". Professional Ethics - In B.A. Honours Part III(Philosophy) the students are taught a paper named "NATURE OF ETHICS AND ETHICAL CONCEPT"
5. Many topics concerning human values like Taubatar Nasuh, Shaure Adab and Sarmaye Adab in B.A. Urdu Honours. A chapter titled "GRAHAN" addresses women's problems in society in 3rd paper of the 2nd year of Urdu Honours.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gwcgulzarbagh.ac.in/pdfr/feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2697

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

636

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is committed to the academic advancement of students to prepare them for the challenges of the modern competitive world. The institution assesses the learning levels of the students. Library as a learning resource is used by students of all classes, having many books on various subjects, where students sit and read the books as per their requirement and convenience. Along with the routine classes, special classes and tutorials classes are constantly organized to keep the slow learners at par with the fast learners. Assignments are also given to them to keep them engaged in their pursuit of learning. Periodic Unit tests are also taken. The students also remain in touch with their Mentors and get their problems sorted out anytime during the day.

Study notes and related materials are also provided to them in WhatsApp group to speed up the learning process and make things easily available to them. Webinars and special lectures are also organized frequently to enlighten the minds of students and develop in them the ability to think logically and critically.

File Description	Documents
Link for additional Information	https://gwcgularbagh.ac.in/pdf/UNITTEST.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2146	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College always organizes different kinds of creative and useful activities. Skill development programmes are also organized for experiential and participative learning. Hands-on training is also given to them in practical classes to enhance their learning experiences. The College has always promoted a healthy and an effective teaching-learning mechanism. The students are kept engaged in different kinds of creative and useful activities like group discussions, assignments, webinars etc. The institution focuses on various students centric activities for grooming their personality. In practical classes, the students get hands-on training in the concerned subjects.

Mentoring system is carried out in departments under which the assigned teacher provides personalised mentoring to students in form of academic support, psychological support, career development guidance and so on.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gwcgulzarbagh.ac.in/pdfr/PROJECT-REPORT-AS-COURSE-outcome.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT provides the flexibility and availability of learning materials to all students. This specially benefits students who are slow learners. Teachers use ICT enabled tools. Google meet and Zoom platforms are used by teachers for online classes and organizing online programmes and webinars. College students take advantage of free Wi-Fi with 10 mbps Wi-Fi connectivity. Students are also encouraged to ensure their participation where ever possible through power point presentation. Smooth flow of overall academic process is maintained through regular teaching-learning process. ICT based approach leads to high order thinking skills

and provides creative and individualised options to students to express their understandings.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

16-24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. In one academic session, internal assessment is done by taking three unit tests/oral tests or quiz of 20 marks each. Out of these three tests, students are required to be present in at least two tests.

This test is taken in quarterly mode and has been kept flexible. Respective departments take the tests as per their schedule either by framing an objective set of questions or in the form of quiz or oral tests. These tests are taken to keep them regular and update in their learning. This type of regular internal assessment brings in them continuity and sincerity towards study which enrich and influence their academic level in a positive

manner .

File Description	Documents
Any additional information	View File
Link for additional information	https://gwcgulzarbagh.ac.in/pdf/UNITTEST-PROJECTREPORT.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Department Level : The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments and unit tests and kept in their record. Query, if any, is discussed with the respective faculty and HOD.

College Level : The College has an Examination committee for smooth conduct of examination. If students face any issues, these are sorted out at the college level. The grievances during the conduct of examinations are considered and discussed in consultation with the Principal and if necessary, forwarded to the University by Examination department. For this, the students are thoroughly guided for the procedure of the redressal of grievances which can only be done at the University level.

Redressal of grievances at University level : The different queries related to results correction in marksheets, other certificates issued by university are handled at examination section. These queries are forwarded through the college to university examination section. If students are not satisfied with their results, they can apply for retotalling in the university, following the required procedure. The whole mechanism is transparent and time-bound.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students and Teachers are aware of the programmes and courses

offered by the institution. The details of programmes offered are displayed in university/college website and also, the advertisement of admission is published by the University in the newspapers etc.

The College website displays the course details and curriculum and learning outcome of program and courses are uploaded therein. Students are also given the project works by respective subject teachers to make learnings clear and better understanding. Hard copies of syllabus are available in the departments for ready reference to the teachers and students. Idea about learning outcomes of programme is also given in the beginning of the classes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gwcgulzarbagh.ac.in/pdf/UNITTEST-PROJECTREPORT.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and programme specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations conducted by the University at the end of the session.

As far as indirect methods are concerned, these include unit tests and project works. Class discussions also help the teachers to evaluate the level of understanding of the students. Moreover various speech and debate competitions are organized, where students present their views, ideas and clarity of concept on that particular topic. Alumni surveys are also an important part of the evaluation. It helps in assuring that the course is relevant with the passage of time, if changes are made accordingly as per requirements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

622

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gwcgulzarbagh.ac.in/PDFR/GWC-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

o

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Apart from activities given in academic calendar, other activities on concurrent and specific issues are also organized. These are helpful in sensitizing students towards social issues for their holistic development. Cleanliness drive, plantation drive, fire and other safety programmes, disaster management programmes etc. are organized by Eco Protection Group, Dept. of Geography and NSS to inculcate awareness amongst them about sustainability, environmental consciousness, green steps and green acts. Some online programmes like women empowerment, ecosystem restoration, role of women in making environment sustainable were organised. College level committees like Environment Protection Group (E.P.G.), NSS and IQAC are jointly

organising various programmes throughout the year.

College administration was always taking care about social distancing in the campus without hampering any work during the covid period. Vaccination drive was also organised by the college for students, faculty and staff. Our College was engaged by the District Administration as Covid-vaccination Centre for 3 months.

File Description	Documents
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/ProgrammeImages.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

475

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical infrastructure with optimal utilization, as it is linked to the vision of the College. College is having one computer lab, equipped with computers for the benefit of students.

Laboratories are also equipped with computers.

College has free Wi-Fi campus. Henceforth, facility of free internet and unlimited downloading, searching for references and study materials are available to students, teachers as well as other staff also.

Classrooms - There are twenty classrooms with fans, LED lights, Boards and Benches. 5 classrooms are equipped with ICT facilities including library, computer lab & seminar hall.

There is ample space for Outdoor sports (Discuss, Javelin, Shotput Throw) and Indoor games (Carrom, Chess) for students.

College has three RO systems facilitating clean and safe drinking water to students, teachers and staff .

Effective utilization of resources and infrastructure is ensured through co-curricular activities, parent-teacher meetings,

webinars, seminars and other activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/Room.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution has adequate facilities for cultural activities, sports, games, yoga etc. Annual sports are organized every year with much gravity, zeal, joy and enthusiasm. College introduces new sports/games time to time. Indoor games like Carrom, Chess and outdoor games like Kabaddi, Badminton, Kho-Kho, Javelin, Shotput, Discuss, races like 100-200 metres run, sack race, fun race, relay race etc. are organized for students, teachers and staff.

Girls are being trained by State Level players also. Girls are also being trained in Karate by Black Belt Pinky Singh, an alumni of our college. Students are also being trained in fencing. Girls are also being trained in 'Zumba', 'Drill' and Yoga. Our students also participated in National Level and State Level baseball tournaments. They also took part in inter college state-sports championship and won medals.

Yoga practice is a regular phenomenon of our college. Students and Teachers also participate in these programmes. One month Yoga practice programme is organized invariably for students to celebrate World Yoga Day. Facilities like big carpet and yoga videos display facility are available for their better learning.

Great emphasis is being given on cultural activities in our institution. Our students also participate in inter college and university level cultural activities and win prizes in Dance, Debate, Music, Elocution etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdfr/Room.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

100.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

College is registered on Nlist for its digital facility of library. After shifting the college in its own campus process of library automation is initiated again.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.059	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
15	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has adequate number of computers and printers with free Wi-Fi facility at campus. This free Wi-Fi facility is available for students, teaching and non-teaching staff of the college through their personal ID and password. This facility has been provided by Govt. of Bihar under the policy of "Saat Nischay". It is completely free service. To ensure safety of students, teachers, staffs and college belongings, CCTV cameras have been installed everywhere .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.32

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As it is a Government College, annual fund is received from the State government and utilized as per norms.

LABORATORY- There are well equipped laboratories in our college. These are maintained by the funds received from UGC. Requirements are taken from the respective departments. Purchase committee of the college supervises all the process of purchases like quotation opening, rate determination and other formalities. Record of maintenance account is maintained by HOD's of respective departments.

LIBRARY- The requirement and list of books are given by each department and approved by the Principal. For the purchase of Journals or membership, department's request is sent to the concerned committees.

SPORTS COMPLEX- In the new campus of it's own building, there is ample space for outdoor sports. Sports articles, remuneration of coach, dresses, certificates, prizes, medals and other necessities are maintained from college sports fund.

COMPUTER- There is a big computer lab consisting of 23 computers. Maintenance of all these is done from college development fund.

CLASSROOMS- There are twenty classrooms and two seminar halls in our own new campus. All classrooms are provided with fans, lights, white board, benches etc. as per requirement. 5 classes including computer lab, library & seminar hall is equipped with ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdf/Room.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2146

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

182

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	https://gwcgulzarbagh.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As our's is a Government college, there is no student council in the College. Also, there is no representative from students in academic and administrative bodies. There is an Alumni Association of the Institution namely 'RAJNANDINI '. Many students of different years and different departments are member of this association. 2023 is the GOLDEN JUBILEE YEAR of the college. We are planning active involvement of our alumni in each and every activity in this historical year. On this special golden jubilee year, we are planning to register our Alumni Association. However, in College programmes, students remain actively involved in co-curricular and extra-curricular activities according to the need. Active participation of students makes all the functions organized in the college smooth, encouraging and successful. Our goal is to prepare students of this Institution a well groomed personality through their participation in intellectual, physical and social activities.

File Description	Documents
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdfr/ProgrammeImages.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

74

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an Alumni Association named RAJNANDINI. It was formed on the eve of World Environment Day, 2021. It is in the process of registration. Alumni group is very active and supports us in all curricular and co-curricular activities. One of our Alumni has started taking skill development classes on Mithila Painting, Tikuli art and Tie & Dye. Students have also organized an online art exhibition under her guidance.

An online classical dance class was also organized by one of our Alumni which is enhancing their dance skill.

File Description	Documents
Paste link for additional information	https://gwcgulzarbagh.ac.in/pdfr/AlumniRoom.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of our college is to accord respect to each individual and work for personal and professional growth. It also promotes empowerment of all. It aims to seek and involve contribution of everyone for holistic development of college and society. The Principal is the head of the College Advisory Committee and she supervises and looks after all the work in very energetic and efficient manner. Various committees are there to carry out different works of college such as purchase, cultural, sports, magazine, ICC, Anti-ragging, Building and Medical committees etc. Teachers are also in-charge of various responsibilities such as Admission in-charge, Time Table in-charge, Examination in-charge etc. Classes are allotted to teachers in the overall time table as per directives. Departments are free to complete the syllabus and conduct tests on their own. Co-curricular and extra curricular activities are also carried out by the concerned departments with the help, support and involvement of all. Opinion of the students are also sought regarding their issues and efforts are taken immediately to resolve their grievances. Students' participation makes everything commendable and praise-worthy.

For women empowerment and strong educated society, free education is given to our students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college is a shining example of effective leadership which is visible in all institutional practices. It has a sound mechanism for deputing authority and giving operational autonomy to work towards decentralized governance system. All policy decisions of the college are taken by the Advisory Committee under the

leadership of the Principal. Decision taken by the committee is then implemented by the college. Faculty members are also given freedom in their departmental matters. They are actively involved in carrying out various other responsibilities either as members of various committees which have been formed for the smooth functioning of the college or they are given important responsibilities by being made in-charge such as Admission in-charge, NSS in-charge, Examination in-charge etc. The IQAC of the college monitors activities of all committees and establishes co-ordination among these. Students are also encouraged to involve themselves in the various activities of the College. Meeting of all committees and IQAC cell is held on a regular basis. The contribution of non-teaching staff is also appreciable in proper functioning of the college. They are also assigned responsibilities according to the need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College focussed on enhancement of support to students and their progression during the pandemic. The college administration and teachers are dedicated to make our students feel free.

In August 2021, College was shifted to its own Gaighat campus. It was a challenging situation as it was done during pandemic period and lockdowns were in force. We did it in the relief period given to public. Also, campus of the College was taken over by the District Administration as Covid Vaccination Centre for persons of 45+. However, with the cooperation of all, we managed to shift the College to its new Campus. The blessing in disguise was that it was the period of summer vacation and without hampering any activity of the College, fresh set up was accomplished successfully. Online classes remained functional in full swing.

There are many facilities in our own campus which enhance the educational environment for the students and teachers.

- Laboratories and instrumentation facilities,

- Library,
- Wi-fi enabled campus,
- Classes with ICT facilities,
- Departmental libraries,
- Project-work and Unit-test as course outcome.

Now, we are looking forward for P.G. courses and other job oriented courses of IGNOU for our students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a Government college, all the rules and regulations related to appointment and service are followed as per State Government norms. Teaching faculties are Ex-Cadre with UGC pay scale in Bihar Education service, assigned with one designation "Assistant Professor".

The Principal is the academic and administrative Head of the institution. She heads all the committees of the college as chairperson. The smooth functioning of the College is supported by a number of committees and cells. The Principal with IQAC and Advisory Committee prepared the road map of development of college. The service condition of the teachers of the college by the Government is still awaited. Thus the role of advisory committee is crucial and paramount.

The IQAC is a vital part of the College system that works towards realisation of the goals of quality enhancement and quality sustenance in the institution. There are many other functional committees and cells monitoring and working for various spheres of the Institution. Prominent among them include Building committee, Admission Committee, Examination Committee, Sports

Committee, Culture Committee, Discipline Committee, Student Welfare Committee, Eco-protection Group, Science Activities Group, Anti-ragging and Grievance Cell. All in-charge of these committees review the developmental pursuits of their concerned areas on a regular basis under IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being a Government college, there is no other mechanism for welfare measures of teaching and non-teaching staff apart from conforming with the rules and regulations provided by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per Government norms, yearly confidential report of each and every teaching and non-teaching staff is prepared by the Head of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done to evaluate an organisation's operation. This is done by DDO and Accountant.

External audit is done to evaluate the financial credibility of the Institution. This audit is done by Government agency or any other agency authorised by the Government. Auditor prepares financial statements and reports to the appropriate authority. College has got its accounts externally audited up to 2016.

External Audit of UGC account was done in 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds are utilised as per rules and guidelines given by Government of Bihar. The fund is utilised in infrastructural development, academics and other work orders laid under rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays vital role in making strategies and processes to monitor and to strengthen teaching-learning process. College academic activities did not stop despite Covid Pandemic challenge. College organised special online lectures through webinars throughout the year. The purpose behind this was to enhance the academic quality and to sensitise our students with various issues such as Sanitization and Hygiene, Women Empowerment and their rights, Indian Culture and Traditions, Environmental issues etc. IQAC is the organiser and coorganiser of all the activities. IQAC always reviews the programmes to improve quality. Despite pandemic spread, extra-curricular activities were also organised in online mode. These activities were new experience to students and teachers as well to know how to adopt the new technologies and how to use them.

- 1. Green activities were initiated by IQAC throughout the year such as plantation drive on Earth day and Environment day. Even, we made it sure that in every activity, plant sapling**

by the chief guests was done. It makes our staff, faculties and students more sensible towards environment.

2. Setting up ground water recharge pit for rain-water harvesting and waste management through compost pit in our own campus were done. Green Audit was also started with the help of Bihar State Pollution control Board, Patna. MITINGA is one of our mentor for waste management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Institution reviews its teaching and learning process at periodic intervals. Slow learners are identified and their mentoring is done by their respective subject teachers through tutorials. There are ICT classes to make our students tech-savvy. Counselling Cell and Grievance Redressal Cell resolve their issues through personal interactions.

2. The students are encouraged to participate in all the co-curricular and extra-curricular activities. They are also made aware about the outcome of the programmes and opportunities. To examine the incremental improvement in our students, several measures were taken up by the faculties, as advised by the IQAC. For review of the learning process, we regularly give the students some project-works related to their subject. It shows how our students conceive the concept of the subject. It also helps us to understand their difficulties and challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IQAC and College committees organise all the programmes of academic calendar and others keeping in mind gender equity and sensitization, skill development workshop, career oriented programmes, health related issues (especially mental health) and hygienic practices. Their legal rights and other related issues are always considered while organising various workshops and programmes.

Gender equity is treating both men and women equally, giving them equal rights and opportunity. The aim of these programmes were to make the students realise their worth and to manage their lives.

Essay competition, painting competition, lectures on gender sensitization etc. were held to embed in themselves the awareness of their rights and significance.

In view of safety and security of students, CCTV cameras and guards are provided within the campus.

Alongwith this, common room and infirmary are also available for

students. Students are also provided counselling when needed. Students are guided about crimes held against female and the way out to those occurrences. The committees of the College keep vigil on all activities in the College. One complaint box is also placed for our students. And above all, there are many more awareness programmes to make our girls empowered.

Facilities available in the College :

1. Common Room
2. Infirmary
3. Counselling
4. Sufficient number of toilets separately for students, faculties and staffs.

File Description	Documents
Annual gender sensitization action plan	Workshops, webinars, and interactive programmes were organised by IOAC throughout the year..
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	safety and security through cctv monitoring, interactive counselling, and common room facilities were available to all students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Solid waste management norms are followed. For this, a solid waste management pit has been made in the new campus of the College. All dry solid wastes which are bio-degradable, are put in it. Different types of dustbins for dry, wet and harmful wastes, have been put out side the classrooms, laboratories and in the college campus as per necessity..

Liquid waste management is also promoted as the discharged water (grey water) and rain water are channelled to the ground water recharge pit. Water conservation is also followed in every day action and students are encouraged to follow the same habit.

Students are actively indulged in activities such as best out of waste project, plantation of oxygen producing plants to make the society eco-friendly. With increasing involvement of students in the environment protection cum awareness programmes, they have become more sensitive towards environmental issues. The forementioned programmes are taken care by the Eco Protection Group and NSS wing of the College.

There is no hazardous chemicals and Radioactive waste in our campus. We take good care about it. We always take efforts to make our campus clean and green.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gwcgulzarbagh.ac.in/PDFR/SolidLiquidWasteManagement.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote an inclusive environment for cultural, regional and linguistic tolerance and social harmony, our College organises various programmes like Sawaan mahotsav, Diwali mahotsav, Independence day, Republic day, Yoga day and Gandhi Jayanti. Special programmes like Music for Heart and soul, were also organised for students for their amusement and moral support during and after pandemic.

To enrich our students with language and communication skills many online and offline activities like essay competition, slogan writing, extempore etc. were conducted on various occasions such as Hindi diwas, Gandhi Jayanti, Independence day and Republic day in Hindi and English.

Awareness programmes about our Constitution, Voter rights etc. were organised by the Department of Political Science. Department of History organised a poster competition and an exhibition on the occasion of World Heritage day.

On Independence day, Teachers day and Republic day, students performed many cultural programmes reflecting the social, cultural and regional diversities through songs, dance and mono acts. Several programmes were streamed on youtube and are available on college website also.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Measures have been taken by the college for the Students and staff regarding sensitization to their constitutional obligations. College organises Constitution day on 25th November. The Department of Political Science organises programmes like poster competition, slogan and essay writing to sensitize our students and employees to make them aware for their constitutional obligations. Madya-nishedh diwas, 21 January, was also observed to make our students socially responsible and sensitive towards burning issues. There is code of conduct for students and teachers which is managed by student welfare and discipline committee, now known as ICC committee. IQAC, NSS and College Advisory Committee persons remain alert and ensure to sensitize our students and staff about values, rights, duties and responsibilities as citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence

A. All of the above

to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates all calendar days including national and international commemorative days and cultural festivals. In the beginning, academic calendar of the year is prepared. IQAC plays pivotal role with different other committees and departments to conduct good quality of programmes. Starting from Road Safety Week from 10th January it ends on 20th December with Library day. Apart from scheduled events many more activities are organised with eminent guests as speaker. Our ultimate goal is to groom our students into intellectually, physically and socially best performing personality. We try to inculcate into them the fundamental and basic principles of most recent trends of thought.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. We are providing the best academic environment to our students for their high performance standard by nurturing their potential and empowering them through various educational as well as burning social issues programmes throughout the year. Life has been very tough due to frequent lockdowns. The pandemic restrained almost all the activities in the campus. In spite of these challenges, our college adopted various ways to connect with our students. We created WhatsApp groups with QR code for each faculty separately to send important news at the earliest to students and conducted online classes throughout the pandemic period. In this manner, we remained and are in regular touch with our students.

2. Organising awareness programmes for safety measures : We are looking forward to give our students a safe and secure campus. Disasters like fire may occur in different situations and time. In college campus, there are labs and electric supply, which can catch fire any time specially in summer. So keeping safety of girls in mind, we started fire safety mock drill and fire safety survey in our campus. In collaboration with BSDMA and BFS, we conducted a fire safety mock drill on 07/05/2022 in our campus, which was organised by IQAC and NSS.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Women's College, Gulzarbagh, Patna-7 is a pioneer Institute for girls of this locality as we offer free and quality education to them. The mission of the college is to empower young girls with quality education and to provide holistic development to their personality. The college was established in 1973 with an objective to provide proper education to under-privileged girls of this area. We believe that we would succeed in raising "empowered women for future" through our academic, social and moral activities. Our focus is to provide all the opportunities to our students for a multidimensional development of their

personality.

Student centric learning method is adopted by teachers. Teachers guide and help students to understand the subject in different ways - like unit tests, assignments, project works, group work through different activities, etc. These enable our students strength to do their own learning.

Our priority and objective is to groom our students into versatile and multiskilled persons with intellectual strength, emotional maturity, ethical values, simple lifestyle, humanity and reasoning ability of independent thinking.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The major points of our plan of action for next academic year are:

1. Nurturing our students to become well groomed persons through various advance academic resources and high performance.
2. To start P.G. classes and job oriented courses as we are in process to have an all women IGNOU center open in our college.
3. Start FDP on innovative teaching-learning process for faculties.
4. More active participation of stakeholders.
5. To make our students more aware about disasters through regular mock-drills as we are in Zone IV.
6. Commitment to prepare our students to face every challenge of their life.
7. To adopt a slum for health, hygiene and educational project. It will make our girls more sensible towards social responsibility.
8. To arrange more collaborations for organising skill-development programmes to benefit faculties, staff and students.
9. To get Green-audit, energy-audit and safety-survey of the

College at regular intervals.

10. To start some projects like soil testing lab, proposed by Dept. of Geography, some interactive projects with JIVIKA by Dept. of Economics and NSS and to arrange Tour for students as per syllabus.
11. To give more emphasis on Outcome based Learning through Internship and Entrepreneurship.
12. Taking all out efforts to make our College a model Institution for girls. We have also initiated proposals for girls hostel and teachers' quarters.